

Boone County Board of Commissioners Minutes
September 4, 2018
Connie Lamar Meeting Room
Boone County Government Building

Commissioners Present: Marc Applegate and Jeff Wolfe

Commissioners Absent: Donnie Lawson

Staff Attending: Bob Clutter (County Attorney) and Kaylee Jessie (Administrative Assistant)

Board President Marc Applegate opened the meeting at 9:04 am.

Approval of Minutes for August 20, 2018 (Regular Meeting):

Commissioner Jeff Wolfe made a motion to approve the minutes for the August 20, 2018 meeting. Commissioner Marc Applegate seconded the motion. Motion carried 2-0.

In the Matter of Legal Issues:

Attorney Bob Clutter presented the following items:

1. Release Performance Bonds for Edmonds Creek Section 2
 - Storm Drains & Sub Surface in the amount of \$79,369.00
 - Erosion Control in the amount of \$14,910.00

Commissioner Jeff Wolfe made a motion to approve the release of Performance Bonds. Commissioner Marc Applegate seconded the motion. Motion carried 2-0.

2. Yellow Pages Contract for the listing of Boone County Offices at no charge. Commissioner Jeff Wolfe made a motion to approve the Yellow Pages Contract. Commissioner Marc Applegate seconded the motion. Motion carried 2-0.

In the Matter of the Sheriff's Contract:

Attorney Bob Clutter presented the Sheriff's Contract that is identical to the contract signed four years ago with a salary adjustment increase to be effective January 1, 2019. The Budget Committee is in agreement of the salary increase, and the contract will be presented to the Council at their next meeting for approval.

Michael Nielsen, Sheriff, and his attorney were present at the meeting. There were no additional questions or comments about the contract.

Commissioner Jeff Wolfe made a motion to approve the Sheriff's Contract. Commissioner Marc Applegate seconded the motion. Motion carried 2-0.

In the Matter of Ordinance 2018-11 Establishing an Intersection as a 4-Way Stop:

Attorney Bob Clutter presented Ordinance 2018-11 establishing the intersection of Westminster Drive and Regents Park Drive/Court in Boone County, Indiana as a 4-Way Stop. Attorney Bob Clutter read the Ordinance aloud in pertinent parts pursuant to Indiana State Law.

Commissioner Jeff Wolfe made a motion to approve Ordinance 2018-11. Commissioner Marc Applegate seconded the motion. Motion carried 2-0.

In the Matter of a Vehicle Purchase Agreement:

Josh Dickey, Environmental Health Director, presented a Vehicle Purchase Agreement for a 2019 F-150 Super-cab 4x4. The Health Department will be using funds from the Local Health Department Trust Account for this purchase.

Commissioner Jeff Wolfe made a motion to approve the Vehicle Purchase Agreement.
Commissioner Marc Applegate seconded the motion. Motion carried 2-0.

In the Matter of a Request for Department Closure:

Josh Dickey, Environmental Health Director, presented a request to close the Health Department on Wednesday, October 10, 2018, from 10:30 am to 2:30 pm to allow staff to attend the Boone County Health Summit.

Commissioner Jeff Wolfe made a motion to approve of the Health Department closure.
Commissioner Marc Applegate seconded the motion. Motion carried 2-0.

Other Elected Officials:

There was none at this time.

In the matter of Old Business:

There was none at this time.

In the Matter of Staff Reports

- a. Facility Maintenance – Mike Miller
- b. APC – Rachel Cardis
- c. IT Support – GUTS
- d. Health Department – Cindy Murphy / Josh Dickey
- e. Highway Department – Craig Parks

Craig Parks, County Engineer and Director of Highway Department presented the following items:

1. Construction in Right-of-Way Permit (201810024) for Boone County REMC for replacing existing poles with new poles throughout various places in Boone County including 850N, 1175W, 200S and Middle Jamestown Road. Boone County REMC already has a \$50,000 annual blanket bond in place.

Commissioner Jeff Wolfe made a motion to approve the Right-of-Way Permit for Boone County REMC.
Commissioner Marc Applegate seconded the motion. Motion carried 2-0.

2. A Professional Service Contract with Lochmueller in the amount of \$164,080.00 for survey, design, permitting, and right of way services for Project 2018-07, Rehabilitation of Boone County Bridge #311. This bridge is located off Williams Street over Prairie Creek by Central Elementary School.

Commissioner Jeff Wolfe made a motion to approve a Professional Service Contract with Lochmueller.
Commissioner Marc Applegate seconded the motion. Motion carried 2-0.

3. A Construction Agreement with Freehill Asphalt, Inc. in the amount of \$125,989.00 for BCHD Project 2018-04 (Crack Sealing in Various Townships). Freehill is the lowest responsible, responsive bidder and has submitted all necessary post-bid documentation.

Commissioner Jeff Wolfe made a motion to approve a Construction Agreement with Freehill Asphalt, Inc.
Commissioner Marc Applegate seconded the motion. Motion carried 2-0.

4. A letter to Mr. Tony Lukac with Beam, Longest and Neff, LLC regarding the road closure request for I-465 over West 96th street during the spring of 2019.

Commissioner Jeff Wolfe made a motion to approve the Letter to Mr. Tony Lukac with Beam, Longest and Neff, LLC. Commissioner Marc Applegate seconded the motion. Motion carried 2-0.

5. Community Crossing Grant has been submitted.

In the Matter of Public Comments:

1. Tom Santelli, Council Member, wanted to thank the Commissioners and Highway Department for their efforts on the Whitestown Connector project and putting together the ribbon cutting on Wednesday, August 29th. He also wanted to thank the Commissioners, Heather/Auditor, and the Auditor's Office staff for their efforts of preparing for 2019 budgets and working with the Budget Committee. Heather and her staff have done a terrific job helping the Budget Committee move the budget process up from April to January.
2. Attorney Bob Clutter presented a letter prepared by Kaylee Jessie, Commissioners Administrative Assistant, for the vendors who submitted responses for the RFP Electronic Bill Payment & Presentment Services. Due to the overwhelming response to the RFP the Commissioners and Review Committee has made the decision to push the award date to November 5, 2018.

Commissioner Jeff Wolfe made a motion to approve the letter.

Commissioner Marc Applegate second the motion. Motion carried 2-0.

In the Matter of Document Signing:

A Key Request form for:

- Rosemary Mitchell in the Clerk's Office
- Shari Lovold in the Auditor's Office
- Bob Clutter, County Attorney, for the Annex Building entrance

Commissioner Jeff Wolfe made a motion to approve the key requests.

Commissioner Marc Applegate second the motion. Motion carried 2-0.

In the Matter of Claims presented in today's meeting

See **(Appendix #2)**

Commissioner Jeff Wolfe made a motion to approve claims as submitted for September 4, 2018.

Commissioner Marc Applegate seconded the motion. Motion carried 2-0.

Commissioner Marc Applegate made a motion authorizing Jeff Wolfe to review and approve claims on Monday, September 17, 2018. Commissioner Jeff Wolfe seconded the motion. Motion carried 2-0.

In the Matter of Mail

See **(Appendix #3)** for a list of mail opened by the Commissioners on this date.

With no further business, Commissioner Jeff Wolfe made a motion to adjourn at 9:27 am.

Commissioner Marc Applegate seconded the motion. Motion carried 2-0.